

Annex 2

Quality criteria for co-operation

The BKJ network “Kultur macht Schule” has identified conditions for successful co-operation between cultural institutions in the educational sector and “All Day Schools”. These conditions have eleven quality criteria.

Overall concept

- development of a common mission statement
- agreement on what constitutes education
- common setting of targets
- long term targets
- setting a common action plan
- co-ordinated external communication

Content/topics

- supporting the targets
- taking the interests of the children into account
- relevance to local community/children’s experience
- co-ordination with other offers

Formats/methods

- format of offer
- choice of appropriate methods

Materials/equipment

- adequate and sufficient materials
- adequate technology
- adequate storage facilities
- adequate games/gadgets/equipment

Place/Rooms

- placing the offer
- rooms
- social contexts

Time

- time for planning/evaluation/quality assessment
- timing of the school day
- adapting time management to the format of the offer
- target and needs oriented structuring

Participants/target groups

- children/adolescents
- parents
- external co-operation partners
- teaching staff
- school management

Staff

- qualified staff
- sufficient numbers of staff
- specialised staff

Communication

- common planning and preparation
- deciding on roles and tasks
- implementing lines of communication
- clear strategies for conflict solving
- co-operation agreement
- evaluation
- qualification

Legal and organisational framework

- structure of the “All Day School”
- statutory requirements and conceptual framework on local and regional level
- labour law
- supervision of children/reliability
- agreements with the state and on the local level
- health and safety issues
- liability and insurance
- data protection

Finances

- agreed financing
- resources
- distribution
- remuneration/fees
- other financial support

You will find more details on the criteria for successful co-operation as well as a useful checklist on www.kultur-macht-schule.de